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## CIRCULAR CM 1/19

**To:** District Director, Local Church Pastors, NCD CM District Coordinators, Children's Elders, CPC delegates to the Leadership convention and Children Ministry leaders.

**From:** The Children Ministry Director

**Date:** April 10<sup>th</sup>, 2019

### **SUBJECT: CPC CHILDREN MINISTRY INFORMATION QUARTER 1, 2019**

Greetings to you all in the name of our Lord Jesus!

We have seen the end of **Quarter 1, 2019** and can be thankful for the way the Lord has led us for the first three months of the year. The Children Ministry has few important information to share with the Children Ministry leaders concerning the work and the itinerary of the Ministry in the Conference for the year. Take few moments to read through each of the information below.

1. **CPC Children's Ministry Bio Data** – You will be receiving a Bio Data Format for your local church. Carefully fill in the Bio Data with needed information for the year 2019. Every child in your various local churches must be recorded in the Bio Data record. You are given two months to work on the Bio Data for your local church beginning in **April 1<sup>st</sup> till the 31<sup>st</sup> of May**. By the **31<sup>st</sup> of May** you should bring a soft copy [save in flash drive or send to this email: [RuthBatu@adventist.org.pg](mailto:RuthBatu@adventist.org.pg)] and a hard copy of your local church's Bio Data form to the Children Ministry office.
2. **Quarter 1, 2019 Statistical Report Form**. Every Local church in the Conference is required to fill in a Quarterly Report form at the end of each Quarter. The Report form for your District can be obtained through the District Director, your District office or at Ela Beach. See the Printer David Gorua or send an email to receive one. The Children Ministries will analyze the reports and send it back to your respective Districts and Local churches. The analysis of this Report will show the progress of the work for the Quarter and also it will show churches who are not conducting the Children's programs and are not reporting.

3. **Who to see at the office when I am not at work?** Lindra Marie and Estelle Roa are two office secretaries that will serve you when I am not in the office. They sit opposite to the Children Ministries office and will help serve you if you need anything.
4. **Photographs** The Children Ministry is requesting every delegate, Children Ministry leaders, Children Sabbath School and Children's Coordinators in the Conference to bring a single photograph of you and you're Children [**Take single pictures of your Children too and bring**] to the office within the months of April, May and June. The Photo size is 6 X 4. Take a good close up picture of yourself [**waist up**], print and bring to the office. [Print at any Photo Print Shop] please don't bring ID size photo.



5. **Children Ministry Resource Book 2019** There is a Children Ministry Resource Book for 2019 that includes detailed programs for the Children Programs for the year and also how to conduct each program. The Photocopying cost of this book is K60.00 from the Printers office. See Gorua David for more details on this Book.
6. **Children Ministries Resources** The Children Ministry has Resources to support the work of Children in the District and Local churches. Visit the office if you need help on planning any program apart from what is included in the Resource Book. Noteworthy memory events cards can be printed at the Printery office for only K2.50 per card – Dedication and Promotion Cards. Place your orders in advance and pay at the reception and bring your receipt of payment to the printery office before you pick the cards. Local Church Training Resources from Children's Leadership to Gracelink are available for any leader who is planning to conduct workshops and seminars.
7. **CPC Delegates to the Children Ministry Leadership Convention in Rabaul.** There has been a change of dates for the upcoming Leadership convention in Rabaul –Sonoma. The confirmed dates for the Children Ministry Leadership Convention is now scheduled for the **3<sup>rd</sup> to the 7<sup>th</sup>** of December 2019. The change has happened because the previous dates in **July 2<sup>nd</sup> to the 7<sup>th</sup>** has clashed with Sonoma College School activities therefore the dates in December has been confirmed for the program.
8. **Shine Service Project 2019** The Shine Service Project for 2019 is focused on Resourcing Remote and Rural Children with Sabbath Worship Clothes. Every Church in the Conference will participate in this Shine Service Project for the months of June and September. See the instructions on how to go about this program in the Children Ministry Resource Book for 2019

pages 116 – 117. A video promotion of the Shine Service Project will soon release in May. Prepare your church in advance for this Service Project so that you bring whatever you have been asked to donate in time in June before the District flying.

9. **CPC Delegates to the Children Ministry Leadership Convention preparation Check lists** The CPC Children Ministry Delegates to the Leadership convention must take note of these following checklists before the end of June.
10. **Airline Tickets** – Air Niugini has given a discount on the normal return fare of **K1, 610.00** for the Port Moresby Rabaul route and back. The current amount which Air Niugini has provided for passengers traveling for the convention for the Port Moresby Rabaul route is **K1, 200.00**. This discount is available from April up until June the 30<sup>th</sup>. Each one of us have three [3] months from April to June to raise **K1, 200.00** and bring to the office of the Children Ministry. By June 27<sup>th</sup> tickets will be purchased to secure the 160 seats on Air Niugini. If you come after June you will pay the normal fare of **K1, 610.00**
11. **Other Airline** [PNGAIR] those wishing to fly on PNG Air can also bring your cash of K1,200.00 to the office of the Children Ministry so we can also organize a group travel cost as one of our Children Ministry Leader is an employee for PNG Air and she has also negotiated discount prices for the Airline. More details on the cost of travel on PNG Air will be circulated through email and text messages after confirmation of the airfares.
12. **Transportation from the Airport [Tokua] to Sonoma & back.** Transportation arrangements from Tokua airport in Kokopo to Sonoma College will be taken care of by the organizing committee of the hosting Mission which is NBNI. The cost of transportation is factored in the Registration fee for the Convention however in the event that transportation is not provided, CPC will have a standby transport to support the CPC delegates and any local Missions who will need help at the airport. Those churches who have other transport arrangements must notify the Children Ministry office.
13. **CPC Travel dates for the Convention** The proposed dates of Travel by the CPC delegates from Port Moresby to Kokopo and back are; **Departure Dates:** 1<sup>st</sup> December [Sunday], 2<sup>nd</sup> December [Monday] **Convention Dates:** 3<sup>rd</sup> – 7<sup>th</sup> December 2019. **Returned Dates:** 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> December 2019.
14. **CPC Tour and Sightseeing dates** The Children Ministry will organize a tour and sightseeing for delegates who wished to look around Rabaul and Kokopo and here are the schedules after the convention. **7<sup>th</sup> December** Sunday Rest | **Day, 8<sup>th</sup> December** Monday Tour and Sightseeing, **9<sup>th</sup> December** Tuesday Shopping and | **10<sup>th</sup> December** Wednesday Fly back to Port Moresby.
15. **CPC Delegate Uniforms for the Leadership Convention.** We have three [3] proposed uniforms for the Convention specifically for CPC Children Ministry Delegates and those who are interested to get the Uniforms too for children's programs in future can also enquire and get your uniforms.

The first one is the current Blue Uniform which is a standard uniform for the children Ministry Leaders and children in the Conference. This Uniform will be worn by all delegates on the Sabbath of the convention. The cost of a set is **K230.00** from Lady Salika's Shop. The Top cost **K150.00** while the skirt cost **K80.00**. You can either purchase the Top from the shop or buy your own black or navy blue skirt. This uniform is compulsory for all CPC delegates who will attend the convention. Samples of the Top and skirt are shown on page 4. The office location for Lady Salika is opposite the Meat steak house and the group of buildings where Datec is but on the other side of road. They share the same office area with First Aid stationaries. Call the office and talk to the Director for more information.



- The Second one is an identity Top and Shirt for the female and male to be worn together as a Team on the travel dates from Port Moresby to Rabaul and for the opening night of the Convention. The cost of a shirt is **K75.00**. Go to the SME business center and enquire on **Ni-Van Tailoring**. Get your measurements and pay for your shirt or top.



**Sample Shirt – Male  
Shop A13**

**Sample Top – Female Ni-Van Tailoring – NDB incubation Centre**

- **The third is a T Shirt** with the Conference Logo and the new Adventist Logo. The design of this shirt will not be available until June because of the launching of the new Adventist Logo which will be used in Central Papua Conference after May this year. This Shirt will become an official shirt for any Children's Training in the Conference.